# DIGITAL METRO NORTH

### Quick Reference Guide

## Accessing MyApps with an On-Demand Tokencode

MyApps is a web-based portal that allows you to access your work applications on your personal devices.

Important: You need to have the Citrix Receiver downloaded on your device and your RSA PIN.

- Open *Citrix Receiver* on your device, if you do not have it installed go <u>here</u> to download the application for your device.
- In Citrix Receiver, enter the server address <u>https://myapps.health.qld.gov.au</u> to add an account and select Add.

#### Important: Citrix Receiver looks different on different devices.

Workspace	$\times$
Add Account	
Enter your work email or server address provided by your IT department:	
myapps.health.qld.gov.au	
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- 3. Enter your Queensland Health username and password to login.
- 4. In the passcode field enter your **RSA PIN**.
- 5. You will receive a 'Tokencode' by SMS.

#### Note: If not received within 10 minutes call the IT Support Centre on 1800 198 175.

- 6. Input the 'Tokencode' and the click OK.
- 7. You are now logged into MyApps and all of your applications will display.

