

Microsoft Teams on a Handheld Device

Microsoft Teams is downloadable on Android phones, Android tablets, iPhones and iPads. This way you can stay up to date with your team and collaborate.

1. On your mobile device navigate to the *App* store:

- a. For Android phones, got to [Play Store](#) 
- b. For Apple phones, go to the [App Store](#) 

2. Search for **Microsoft Teams** and click on the

Microsoft Teams symbol , then click on **Download**.



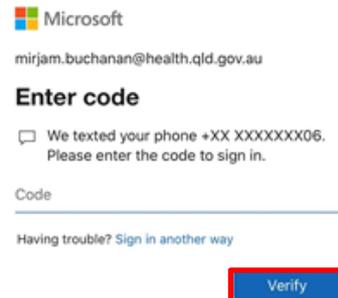
3. Once downloaded, open the application on your phone and sign into *Microsoft Teams* using your Queensland Health email and password. Click **Sign in**.



Welcome to the QH Federation Service.
Sign on using your primary email address and password

Sign in

4. You will receive a verification code via SMS. Enter this code and click **Verify**.



5. You will be asked if *Microsoft Teams* can send you notifications. You can allow or not allow depending on what you prefer.

6. *Microsoft Teams* has now been set up on your device and is ready to use.