

# How to use your class registration email QR code to confirm your attendance at a class

Learners can use the QR code on their class registration email to confirm their attendance in place of signing an attendance sheet.

**Upon booking into a class, the learner will receive an Outlook email notification with an imbedded QR code.**

## From your Outlook Email account:

1. Print the registration confirmation email and bring it on the day of the class.

2. The facilitator will scan the QR code to confirm your attendance.

