

FACT SHEET – TPCH SITE SPECIFIC INFO FOR STAFF

Tropical Cyclone Alfred | Monday (10/03) | 10.00AM

What is happening with our site?

The Facility Services Team has been working with our colleagues from Building and Engineering Services to ensure that our hospital remains prepared for this significant weather event.

What will happen if staff can't get home and need to stay?

Staff safety remains our key priority and we want to ensure you do not travel when it is unsafe to do so. We are not requiring people to stay, but we are providing provisions if you are unable to get home safely.

TPCH Staff Support Centre (SSC) that was established in the main staff dining area, near the Common Good Café is now closed. If staff still require accommodation, they are to contact Katie Tully on 0472 868 037 in business hours. After hours, contact the Duty Nurse Manager.

What about meals for staff?

Staff staying overnight at the hospital and requiring meals are to contact Katie Tully on 0472 868 037. Vending machines are also available for staff to purchase meals, with microwaves located in the staff dining area. Food Services will ensure ward kitchenettes continue to be stocked as normal.

Please bring snacks if you are concerned or have any special requirements.

What closures are happening on campus?

The Café for the Common Good is now open and due to reduced staffing will close at 5pm Monday 10 March. It is expected to return to full hours from tomorrow. The coffee caravan outside the emergency department remains closed and will reopen once power is restored. The kiosk inside the main entrance to the hospital is operating within normal business hours.

Where can staff park?

Carparking for staff has returned to business as usual and staff are reminded to park their vehicles in dedicated staff car parks and avoid any area that may flood or get waterlogged. The overflow and informal car parks around the campus remain closed for safety reasons. The multistorey carpark is for patients and visitors only.

What about staff at Kallangur Satellite Health Centre (Kalangoor)?

Minor Injury and Illness Clinic operating hours are as normal.

What do I do if I have an infrastructure or equipment issue?

Our Building Engineering and Maintenance Service (BEMS) is receiving a high volume of enquiries and has requested that if you have any concerns in relation to water leakages, electricity etc. that you:

1. Log a job in S4 HANA with detailed information.
2. Email the EOC-TPCH with photos and details of the location, room # etc.
3. **Only call TPCH-Engineering (3139 4462) if there is an immediate clinical/ safety concern**

Linen supplies

Linen plays a vital role in infection control and preventions, and we must conserve our linen supplies, particularly during

significant weather events. Staff are encouraged to avoid unnecessary handling or misuse of linen.

Staff ID

All staff must carry their staff ID at all times when travelling to and from work, as in the event of road closures, you may need to present ID to get through road closure sites. You may also need this to access car parking.

Available staff for potential re-deployment

Staff onsite who are unable to return home and are available to assist in other TPCH services areas should contact their line manager to advise of their availability.

Food Services

Food services have reverted back to BAU processes. Room service is now available.

Patient Shuttle

The patient shuttle is constantly being reviewed to determine if safe to run. The shuttle will run when safe to do so.

Borrowed equipment

Equipment requested due to the weather event such as torches should be returned when no longer required.