



Hi CKW team,

Another week closer to go-live (now just five weeks away), our key message to staff is the same as last week – it is essential that you complete all required ieMR training as soon as possible (ASAP).

As of today, **60 percent** of staff have completed their required ieMR training, with the breakdown by professional stream below.

### Staff Training by Profession



If you are required to complete instructor-led ieMR training and don't yet know when your training session has been booked for, please make this the next conversation you have with your line manager. Weekend training sessions are available to accommodate those who may not be able to attend training during the week.

If you are struggling to find time to complete any outstanding online training via [Talent Management System \(TMS\)](#), please also speak to your line manager about time that can be set aside for you to do so.

For line managers – if you require assistance assigning training or booking your staff's instructor-led training sessions, please directly contact either: [Adam.Stott@health.qld.gov.au](mailto:Adam.Stott@health.qld.gov.au) or [Alessandra.Kelly@health.qld.gov.au](mailto:Alessandra.Kelly@health.qld.gov.au) from the ieMR Program Training Team.

### Using electronic Acute Resuscitation Plans (eARPs)

Acute Resuscitation Plans (ARPs) and Paediatric ARPS are a medical order, providing clinical authority to act on their enclosed directions when urgent decisions are required.

Across Caboolture, Kilcoy and Woodford (CKW) both paper and electronic ARPS are currently in use. Prioritisation should always be given to managing ARPS electronically, with a paper ARP only to be used in a downtime event or emergency.

For the remaining few weeks where Caboolture Hospital, Kilcoy Hospital, and Woodford will

continue using paper charts, please refer to the following Queensland Health resources in creating and managing electronic ARPs:

- [‘Create Acute Resuscitation Plans in the ACP Tracker via The Viewer’ QRG](#)
- [‘The ACP Tracker in The Viewer’ QRG](#)
- [‘Acute Resuscitation Plans via The Viewer’ Factsheet](#)

While the electronic ARP should be your primary reference, for the duration of us continuing to use paper charts, a printed version of the ARP should be placed in the front of the clinical record for quick reference in emergency situations.

Once we have transitioned to documenting in the integrated electronic Medical Record (ieMR) digital patient record, please refer to the following Digital Metro North resource in creating and managing electronic ARPs:

- [‘Document and modify an electronic Acute Resuscitation Plan \(ARP\) or Paediatric Acute Resuscitation Plan \(PARP\)’ QRG](#)

At-the-elbow assistance will be provided during the go-live support period in managing electronic ARPs, including as part of the chart conversion process.

If you have any immediate questions, please contact Health Information Services via email at: [Cab-HIS-Health-Informatics@health.qld.gov.au](mailto:Cab-HIS-Health-Informatics@health.qld.gov.au) or via phone at: 0457 221 941.

### **CK Senior Medical Officer ieMR Readiness Collaboration**

Wednesdays 12:15pm 1pm via Teams

We have seven weeks until implementation of ieMR at Caboolture and Kilcoy and we would strongly encourage your attendance at these sessions, which provide an opportunity to work through any questions arising for Medical Officers in relation to the ieMR rollout. The agenda will cover upcoming events, adoption, training, risk and issues. Readiness activities and assessments will be added to the rolling agenda closer to go-live.

The sessions are hosted by:

ieMR SMO Clinical Lead - Dr Rachael Pery-Johnston  
ieMR Clinical Informatics Lead – Deborah Boland  
ieMR Clinical Information Officer – Dr Magid Fahim

If you do not have the invitation in your calendar, or if you have any questions you would like to send to the team outside of these sessions, please contact [DMS-CKW@health.qld.gov.au](mailto:DMS-CKW@health.qld.gov.au)

Kind regards,

**Karlene Willcocks**, Executive Director and  
**Grant Duffill**, Director Clinical Health Information Service

Caboolture, Kilcoy and Woodford

We respectfully acknowledge the Traditional Owners and Custodians of the land on which our facilities are built. We also pay respect and acknowledge Elders past, present and the future.

