2023 Project Grant Signatures

**RBWH Research Services**

**Briefing Note for Approval(s)**

**Subject:**  **2023 SERTA Project Grant Application**

**Proposed Project title:**

**Principal Investigator:**

Declaration by the Head of Department, at the Royal Brisbane and Women’s Hospital, where the Principal Investigator/Site Coordinator will conduct the research. For the purpose of resourcing the research project:

* I certify that the project is appropriate to the general facilities in my department and that I am prepared to have the project carried out in my department
* I certify that I have read the project details in the protocol for the research project application named above.
* I certify that there are suitable resources to cover both actual costs and in-kind costs as per the proposed budget for this research study
	+ Actual costs are limited to: $[**insert total from the budget**] OR not applicable.
	+ In kind contributions are limited to: $[**insert total from the budget**] OR not applicable.

My signature indicates that I support this research project being carried out using such resources.

If successful in the Grant, my signature can be used to support the Site-Specific Assessment (SSA) Application for the abovementioned project.

**Head of Department Signature: Date : / /**

Name: Position/Department:

**Supporting Head of Department Signature: Date : / /**

Name: Position/Department:

**Supporting Head of Department Signature: Date : / /**

Name: Position//Department:

**Business Manager – I certify that I have reviewed and approved the proposed project budget**

**\*Business Manager Signature: Date : / /**

Name: Position//Department:

*\*Note. The Business Manager can sign the completed budget template or this approval brief.*

**SERTA Project Grants**

**2023 SERTA Project Grant Application**

**Chief Investigator(s) Certification**

**Project title:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Investigator** | **Name** | **Signature** | **Date** |
| **CI-A** |  |  |  |
| **CI-B** |  |  |  |
| **CI-C** |  |  |  |
| **CI-D** |  |  |  |
| **CI-E** |  |  |  |

