

Mandatory training

All Metro North Hospital and Health Service (MNHHS) staff must complete legislative and mandatory training requirements as per the Metro North Mandatory and Legislative Training Policy.

For new staff

New staff are expected to attend the Metro North Hospital and Health Service orientation which has been designed to welcome new employees to the organisation with a focus on introducing our values and what they mean, to set expectations around the behaviours associated with the values and how these behaviours impact the organisation. Information about the program as well as dates and locations for upcoming orientation days are available on the TMS.

Mandatory training modules

In first 30 days	Every 12 months	Every 24 months
<ul style="list-style-type: none"> General Evacuation Instructions 	<ul style="list-style-type: none"> General Evacuation Instructions GEI (completed with your departmental warden) 	<ul style="list-style-type: none"> First Response Evacuation Instructions (FREI)
<ul style="list-style-type: none"> First-response Evacuation Instructions 	<ul style="list-style-type: none"> Infection Control Awareness (completed online in the Metro North Talent Management System) 	<ul style="list-style-type: none"> Code of Conduct
<ul style="list-style-type: none"> Aboriginal & Torres Strait Islander Cultural Practice Orientation 	<ul style="list-style-type: none"> Performance Development and Planning (completed with your line manager) 	<ul style="list-style-type: none"> Fraud Awareness
<ul style="list-style-type: none"> Australian Charter for Healthcare Rights 	<ul style="list-style-type: none"> SaFE - Child Safety Awareness (completed online in the Metro North Talent Management System) 	<ul style="list-style-type: none"> Public Interest Disclosure
<ul style="list-style-type: none"> Code of Conduct 		
<ul style="list-style-type: none"> Public Interest Disclosure (PID) 		
<ul style="list-style-type: none"> Fraud Control Awareness 		
<ul style="list-style-type: none"> Health and Safety Orientation 		
<ul style="list-style-type: none"> Healthcare Ergonomics Theory 		
<ul style="list-style-type: none"> Infection Control Awareness 		
<ul style="list-style-type: none"> SaFE - Child Safety Awareness 		

How to complete training online

Mandatory training modules can be completed online in the Metro North Talent Management System (TMS). Please note, this can only be accessed after you have been set up as a Metro North employee. You will receive an email with your logon details. There is **no** requirement to complete training before you commence.

If you are on a work computer, you will be automatically logged in if Internet Explorer is the default browser on your computer. For all other computers and browsers, use your work email address and Novell (work computer) password details to log in.