

# Accessing Rehabilitation Engineering Services with NDIS funding

If you have a registered plan with the National Disability Insurance Scheme (NDIS) you can use your plan funding to purchase services from the Rehabilitation Engineering Centre (REC). This document explains how to use your NDIS funding to access our services.

## Registered to provide Assistive Technology

REC is registered under the NDIS to provide custom Assistive Technologies (AT) under the following categories:

- Personal Mobility Equipment
- Assistive Equipment – Recreation
- Assistive Products – Personal Care / Safety
- Assistive Products – Household Tasks
- Custom Prosthetics

## How to receive NDIS funded services from REC

- 1) Ensure you have an approved NDIS plan which includes:
  - Goals relevant to the services you require from REC.
  - “Capacity Building Support” funds for your AT Assessor.
  - “Capital Support” funds for level 3 or 4 AT supports to purchase services from REC.
- 2) Contact REC to request a Referral Form and submit. After you have submitting your referral, you will receive the following:
  - Receipt of referral with notice of your triage level
  - Cost Estimate for the services you may require
  - Service Agreement
- 3) Sign and return the Service Agreement to REC (we will respond with a countersigned copy).  
*Please note that REC cannot provide services without a signed Service Agreement.*

- 4) Engage an AT assessor to complete a General Assistive Technology Assessment Template on your behalf. Submit (attaching your Cost Estimate for the required Quote) to the NDIA for approval. <https://www.ndis.gov.au/providers/housing-and-living-supports-and-services/providing-assistive-technology#at-assessment-templates>
- 5) For NDIA-managed funding: Once your AT Assessment has been approved, create a Service Booking to see REC using the online NDIA portal (we are unable to create a service booking on your behalf). As we cannot guarantee when an appointment will become available, enter the end date of your Service Booking as the end date of your plan. <https://www.ndis.gov.au/media/2172/download?attachment>

**OR**

For Self-managed, or Plan-managed funding: Continue to step 6.

- 6) REC will contact you when an appointment becomes available.
- 7) Once you have been discharged, REC will bill for services through the NDIA portal (if NDIA-managed) **OR** Metro North will provide you or your plan manager with an invoice (if self-managed or plan-managed).

## Contact us

### Rehabilitation Engineering Centre

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**Website:** <https://metronorth.health.qld.gov.au/stars/healthcare-services/rehabilitation-engineering-centre>

**NDIS Provider Registration Number:** 4050008612