

2018 Research Excellence Awards

Submission guidelines



2018 Research Excellence Awards

The Annual Metro North Research Excellence Awards recognise and reward outstanding achievement in research across all our clinical specialties and professions. The awards acknowledge the depth and breadth of research in our organisation and provide a showcase for our best and brightest, as well as recognising young and emerging researchers.

The categories for the 2018 Research Excellence Awards are:

1. Researcher of the Year
2. Rising Star Award
3. Research Support Award
4. Discovery and Innovation Research Award
5. Clinical Research Award
6. Complex Health Challenges Research Award
7. Health Services and Implementation Research Award

Who can nominate?

Nominations can be submitted by any Metro North Hospital and Health Service (MNHHS) staff member who is familiar with the nominee's field of research and achievements. The nominator may be from the nominee's own department. Consent of the nominee/s must be sought for all nominations. Self-nominations will be accepted.

Who can be nominated?

You may nominate any individual or research team employed by MNHHS whose research project or body of work has been published, accepted for publication or has demonstrated successful outcomes within the previous five years (since 1 January 2013).

To be eligible, individuals (or the primary applicant of the team) must:

- Be a current full-time or part-time employee of MNHHS.
- Have undertaken all or a substantial part of the research as an employee of MNHHS (note: this may include research undertaken in collaboration with external groups provided a substantial part of the research has been undertaken by employees of MNHHS during the term of their employment with MNHHS. Research that is undertaken in a non-MNHHS capacity will not be considered).
- Nominations for persons who have been part of successful team collaborations are eligible provided s/he made a substantial contribution to the research achievements.

A research project may only be submitted in one award category. A research group may submit multiple nominations for different projects. An individual may be nominated in a person award and as part of a team in a project category.

Overarching judging criteria

Nominations in all categories should demonstrate how individuals or teams have delivered outcomes against, or in support of, the following overarching selection criteria:

- **Quality** – scientific merit of a piece or body of research.
- **Productivity** – activities and outputs, including research work and training, supervision, conference presentations, publications, patents, inventions and media communications.
- **Impact** – the demonstrable contribution locally, nationally and/or globally that the research outcome makes to society, services, policy, health or quality of life.

Specific category criteria

Nominations should also demonstrate how individuals or teams have delivered outcomes against, or in support of, the following specific category criteria.

People Awards

1. Researcher of the Year

An individual award that recognises an exceptional contribution to research which has impacted or has the potential to influence Metro North HHS patient outcomes through translation and/or implementation of research outcomes. Nominations will be sought from the Metro North Research Committee and each of the facility Executive Directors, Directors of Research and Clinical Research Directors/Leads. Direct nominations are also sought.

Criteria:

1. **Quality** – scientific merit and originality of ideas.
2. **Productivity** – activities and outputs, including research work and training, supervision, conference presentations, publications, patents, inventions and media communications.
3. **Impact** – the demonstrable contribution locally, nationally and/or globally that the research outcome makes to society, services, policy, health or quality of life, and mentoring of emerging researchers.

2. Rising Star Award

An individual award for early career researchers based on research outcomes achieved within 10 years (full-time equivalent) of the base professional degree of the nominee. Career interruptions impacting on full-time equivalence will be considered.

Criteria:

1. **Quality** – evidence of excellence in research productivity relative to opportunity, at an early stage of the individual's research career.
2. **Productivity** – nominations should demonstrate number and quality of research outcomes of significant promise for an early career researcher (e.g. publications, grants and presentations).
3. **Impact** – evidence of impact of the research relevant to clinical challenges within Metro North HHS.

3. Research Support Award

An individual award that recognises an exceptional contribution to research by those who enable research through encouragement, mentorship or inspiration. This award seeks to acknowledge an individual who provides exceptional support and/or leadership that enhances research capacity within Metro North.

Criteria:

1. **Quality** – demonstrated leadership and excellence in support of the research process. Nominations should outline how the individual has supported research within Metro North HHS.
2. **Productivity** – demonstrated excellence of support of research which is above that considered as a function of the individual's employment within Metro North HHS.
3. **Impact** – evidence of how the individual has supported the growth and/or sustainability of research within Metro North HHS.

Project Awards

4. Discovery and Innovation Research Award

A team award that recognises research innovation, technology (including information technology and biotechnology) and/or basic science research which is relevant to clinical care. The research project addresses fundamental gaps in clinical knowledge through discovery stage research.

Criteria:

1. **Quality** – demonstrated leadership and excellence in research that has led to novel findings and or innovation in discovery research which are linked to patient challenges within Metro North HHS.
2. **Productivity** – evidence of activities and outputs (including research work, training and supervision, conference presentations, publications, patents, inventions and media presentations). Nominations that outline how the work has supported research growth and sustainability in Metro North HHS will be highly regarded.
3. **Impact** – the contribution locally, nationally and/or globally that the research outcome makes to society, services, policy, health or quality of life. Nominations that provide demonstrable outcomes will be highly regarded.

5. Clinical Research Award

A team award that recognises a research project, which is developing new clinical knowledge or trialling innovative approaches relevant to the prevention, diagnosis and treatment of disease for our Metro North HHS patients.

Criteria:

1. **Quality** – demonstrated leadership and excellence in research which is directly linked to clinical activities within Metro North HHS.
2. **Productivity** – evidence of activities and outputs (including research work, training and supervision, conference presentations, publications, patents, inventions and media presentations). Nominations that outline how the work has supported research growth and sustainability in Metro North HHS will be highly regarded.
3. **Impact** – the contribution locally, nationally and/or globally that the research outcome makes to society, services, policy, health or quality of life. Nominations that provide demonstrable outcomes will be highly regarded.

6. Complex Health Challenges Research Award

A team award that acknowledges research which actively demonstrates multidisciplinary teamwork as integral to all phases of the project/programme of research that impacts on understanding and/or resolution of complex health challenges.

Criteria:

1. **Quality** – demonstrated leadership and excellence in research which are directly linked to the management of patients with chronic disease within Metro North HHS. Evidence of a multidisciplinary approach and integration to the research work is imperative.
2. **Productivity** – evidence of activities and outputs (including research work, training and supervision, conference presentations, publications, patents, inventions and media presentations). Nominations that outline how the work has supported research growth and sustainability in Metro North HHS will be highly regarded.
3. **Impact** – the contribution locally, nationally and/or globally that the research outcome makes to society, services, policy, health or quality of life. Nominations that provide demonstrable outcomes will be highly regarded.

7. Health Services and Implementation Research Award

A team award that recognises implementation of research and/or health services research, which has led to significant improvements in patient centred outcomes and which impacts on effectiveness, access or efficiency of health service delivery.

Criteria:

1. **Quality** – demonstrated leadership and excellence of research which has improved systems for health care delivery and/or implemented and evaluated evidence-based approaches that have led to improved care of patients in MNHHS.
2. **Productivity** – evidence of activities and outputs (including research work, training and supervision, conference presentations, publications, patents, inventions and media presentations). Nominations that outline how the work has supported research growth and sustainability in Metro North HHS will be highly regarded.
3. **Impact** – the contribution that the research outcome makes to society, services, policy, health or quality of life. Nominations that provide demonstrable outcomes in clinical practice (state-wide, nationally and/or internationally) will be more highly regarded than potential contributions.

Application process

The nominations must include the following mandatory information, and can include the following supplementary information.

Mandatory

1. Nomination title and overview (approximately 150 words). Please note this overview statement needs to use lay terms and will be used in promotional material including print and online.
2. Nominee details – provide name/s of the individual or team member nominees, along with position titles and email addresses.
3. CV or CVs – (brief two page limit per individual within a team that lists current and previous employment history, education and qualifications, awards, grants, fellowships or scholarships, significant recent publications, and contributions to the field of research can also be uploaded for each nominee within a team or for/by the individual nominee).

4. Response to selection criteria – directly address the overarching selection criteria and the specific category criterion.
5. Portrait photo of researcher or group photo of research team.
6. Indication that the nominee(s) is aware and approve of the nomination.

Supplementary

1. Supporting documentation – If appropriate, provide materials relevant to key aspects of the nomination such as newspaper articles, publications or publicity photos that demonstrate the achievements of the team or individual. Supporting documentation should not exceed 10 pages.
2. Photos – provide a selection of relevant photos (up to ten) in high resolution (minimum 300 dpi). Action shots are preferred.

Please note: supporting documents (excluding CVs) should be limited to no more than 10 pages.

Judging of nominations

Nominations will be judged by a panel of judges and evaluated against the overarching judging criteria and specific category criteria outlined within these guidelines.

Checklist for submitting your nomination

Nominations must be submitted online and include the following:

- completed nomination form/s
- nominee details
- CV or CVs – (maximum of two pages per nominee)
- nomination description (150 words)
- response to selection criteria
- portrait photo/s
- supporting materials

Nominations close 5pm Thursday 5 April 2018.

Nomination submission

Nominations must be submitted online via:

<https://metronorth.health.qld.gov.au/research/research-excellence-awards>

Awards coordinator

General enquiries regarding the awards should be directed through to Metro North Communication.

Christine Atkinson
Principal Communication Advisor - Internal
MetroNorth-Communications@health.qld.gov.au
Phone: 07 3647 9688



Conditions of entry

1. The MNHHS is the host of the 2018 Metro North Hospital and Health Service Research Excellence Awards.
2. Each nomination must include a completed nomination form signed by the nominee.
3. Nominations close at 5pm Thursday 5 April 2018 (closing date).
4. A nomination will only be eligible if:
 - a. all information required by the nomination form is provided with referee endorsement.
 - b. it includes the completed nomination as directed in the nomination guidelines and supporting documentation if relevant.
 - c. received by the submissions portal by the closing date.
5. Each nominator (or nominee) responsible for a nomination acknowledges:
 - a. they have obtained the consent of all persons identified in the nomination to the disclosure of their personal information in connection with the awards, including information as per clauses b-f.
 - b. to clearly identify any confidential information forming part of the nomination which should not be disclosed to any person outside of MNHHS or the judging panels for the awards.
 - i. if any confidential information forming part of the nomination is not clearly identified this information may be disclosed in publicity and promotional materials and announcements associated with the awards.
 - c. that they or their research project holds the intellectual property rights for the information contained in the nomination and grants a licence to MNHHS to use the information in publicity associated with the awards.
 - d. that the research described was undertaken according to conditions specified by all relevant ethical and governance approvals.
 - e. that all stakeholders (investigators, students, collaborators) and funding sources involved in the research or supporting the research have been appropriately acknowledged.
 - f. the information contained in the nomination is accurate, true and correct.
6. All decisions and recommendations of the judging panels are binding and final and no correspondence will be entered into.
7. Metro North Hospital and Health Service reserves the right to amend these conditions at any time up to the closing date.

Please note that all nomination and supporting documentation will not be returned.