

Collaborative Research Grants 2022

Guidelines

Program Objectives

The Collaborative Research Grants will enable new collaborative research between clinicians, academics, and scientists with the potential to lead to ongoing research of direct benefit to Metro North Health patients and the community. It is anticipated that research funded through this program will form the basis for ongoing research collaborations and potential applications for nationally competitive funding. The key objectives of the Collaborative Research Grants are to:

- enable new collaborative research between Metro North Health and Collaborating Institutions with the potential for ongoing collaborative research and funding opportunities.
- foster the professional career development of early career researchers, especially clinician researchers.
- support excellent basic and applied research collaborations between clinicians, scientists, and academics.
- enhance the translation of research outcomes into benefits for Metro North Health patients, the health service, and the community.

Grant Details

Grant Amount \$50,000 per Project

Project duration: 2 years

Collaborating Organisations:

- University of Queensland
- Queensland University of Technology
- QIMR Berghofer Medical Research Institute
- Griffith University
- University of the Sunshine Coast

Eligibility Criteria

- The Research Project must be aligned with the Metro North Research Strategy 2017-2022 and be undertaken at or significantly associated with Metro North, and/or directly benefit Metro North patients and the community.
- The Application must identify the current knowledge gap and the potential to bridge this gap through the proposed new collaboration. This may be evidenced by the teams' independent research track record, and the potential for new collaborative research outputs through this project.

Chief Investigators

- Two (2) Chief Investigators (CIA and CIB) are required per application.
- The Chief Investigator-A (CIA) must be an employee of Metro North Health (full-time or part-time; temporary or permanent); and, an Early Career Researcher within ten (10) years of award of a PhD. Where the applicant does not have a PhD but has a significant research track record equivalent to or greater than ten years post-PhD, they will not be considered eligible as an Early Career Researcher.
- The Chief Investigator-B (CIB) must be an employee of the Collaborating Organisation (full-time or part-time; temporary or permanent) for the duration of the Project.
- Where a Chief Investigator is an Early Career Researcher; a suitably qualified Associate Investigator must be nominated in the Application as a research supervisor/mentor.
- A Chief Investigator may submit only one application per grant round.
- A Chief Investigator may not hold more than one Collaborative Research Grant at any one time. Where a Chief Investigator is in receipt of a Collaborative Research Grant, they are not considered eligible for any subsequent rounds until the project is completed and the grant is fully acquitted, and all reporting is finalised.

Associate Investigators

- Associate Investigators may provide intellectual input into the research project, contribute supervision and mentorship and/or may provide advanced or specialised expertise to the investigative team.
- Associate Investigators will **not** be included when considering the track record. The Associate Investigator contributions may be considered in the research feasibility assessment only.
- A maximum of six (6) Associate Investigators may be named on an application.

Terms of Funding

- A maximum of \$50,000 will be awarded per Project. Metro North Health and the Collaborating Organisation will make equal Contributions (equivalent to 50% each of the approved Project budget) to each Project.
 - **Up to three (3) Projects** will be awarded with **University of Queensland**
 - **Up to three (3) Projects** will be awarded with **Queensland University of Technology**
 - **Up to three (3) Projects** will be awarded with **QIMR Berghofer Medical Research Institute**
 - **Up to two (2) Projects** will be awarded with **Griffith University**
 - **Up to one (1) Project** will be awarded with **University of the Sunshine Coast**
- A Project budget must be submitted on the requisite Budget Template. Only fully justified expenditure directly related to the Project will be considered eligible.
- The terms and conditions for successful Projects will be agreed by Metro North Health and the Collaborating Organisation using an appropriate research collaboration agreement as agreed between the parties.
- The Grant Amount will not be distributed until such time as the successful Project receives Human Research Ethics Committee (HREC) approval and Site-authorisation. Where the Project does not involve human research, requisite approval from the relevant institutional ethical review board or committee is required before the Grant Amount will be distributed.
- All Chief Investigators have responsibility for the conduct of the Project, including completion and lodgement of the application, annual progress reports, completion reports and financial statements, including compliance with all relevant policies, procedures, legislation, and regulatory frameworks relating to the conduct and management of research.
- All Chief Investigators have a responsibility to ensure efficient and transparent expenditure of project funds in accordance with the approved Project budget and are expected to liaise with the relevant Business Manager or Financial Delegate to monitor project revenue and expenditure, demonstrate adherence to key project milestones and ensure full financial acquittal of project funds upon project completion.
- The Chief Investigators will submit a financial acquittal statement if requested with the Completion Report demonstrating expenditure of the Grant funds in accordance with the approved Project budget.
- Failure to provide appropriate financial acquittal statements against the approved Project budget may result in no further payments being paid, funding approval withdrawn and/or the CIA deemed ineligible for future grants from the Metro North Research Grants Program.

Assessment Criteria

Criteria	Assessment Details	Weighting
Quality & Feasibility	<ul style="list-style-type: none"> Clearly articulated aims, objectives and methodology designed to test the hypothesis(es). Adequate infrastructure and resources to complete research within the described timelines and milestones, including a fully justified budget request. Appropriate and relevant expertise, skills and experience of the investigative team and research environment to undertake the research (all CIs and AIs are included). 	25%
Significance	<ul style="list-style-type: none"> Potential outcomes will result in significant advances in knowledge with potential for developing, advancing and/or commercialising new knowledge and advancing practice or policy. Addresses a fundamental clinical need, or issue of great importance to Metro North Health patients, the community, or Metro North Health, with demonstrated potential for health, social, economic and/or academic impact. 	25%
Track record (CIs) *Relative to opportunity	<ul style="list-style-type: none"> Research impact (academic publications, presentations, scholarly works, contribution of new knowledge to the discipline area, research field, influence on policy, practice or clinical guidelines, commercialised outputs, or intellectual property). Research leadership and contribution to the research community. 	25%
Collaboration	<ul style="list-style-type: none"> Quality of the investigative team's collaborative potential, especially new collaborations, with potential for ongoing research collaborations that may positively impact both organisations and address an area of great importance to Metro North patients and health and medical research. Evidence of capacity building and workforce development potential through collaborative partnerships that support the career development of early career and emerging researchers and are appropriately diverse and multi-disciplinary. 	25%

Scoring Criteria

Grade	Category	Description
7	Outstanding	Fully addresses all assessment criteria to an outstanding and exceptional by nationally competitive standard and presents an outstanding argument for selection.
6	Excellent	Addresses all outlined assessment criteria to an excellent standard and makes a compelling argument for selection.
5	Very good	Addresses most outlined assessment criteria to a very good (above average to high) standard and makes a strong case for consideration.
4	Good	Meets the outlined assessment criteria to an acceptable standard and presents a sound proposal for consideration.
3	Below average	Addresses only some of the outlined assessment criteria and the case for consideration is weak or poorly formulated.
2	Marginal	Does not sufficiently address the outlined assessment criteria and presents no case for consideration.
1	Unsatisfactory	Does not address any of the selection criteria and is not satisfactory for consideration.

Collaborating Organisation Details

Collaborating Organisation	Contact Details	Conditions specific to collaborating organisation
University of Queensland	Name: Professor Karen Moritz Role: Associate Dean (Research) Phone: 07 3346 5305 Email: med.adr@uq.edu.au	
Queensland University of Technology	Name: Jane Malady Role: Manager, Research Projects Phone: 07 3138 2220 Email: researchgrants@qut.edu.au	
QIMR Berghofer Medical Research Institute	Name: Dr Marc Campitelli Role: Manager - Research Grants Phone: 07 3362 0303 Email: grants.office@qimrbergofer.edu.au	
Griffith University	Name: Carina de Vries Role: Executive Officer Research Phone: 07 5678 9603 Email: health-dean-research@griffith.edu.au	Projects must be led by a Griffith University Health Group staff member with appointment at least through 2024
University of the Sunshine Coast	Name: Angela Cathcart Role: Manager, Research Funding Phone: 07 5456 5881 Email: grants@usc.edu.au	

Application Submission Checklist

Item	Requirements	Signature/Approval
Reference List	File Name: CRG-XXX-2022_References.pdf File Type: PDF May include references only	N/A
Budget Template	Study Budget Template File Name: CRG-XXX-2022_Budget.pdf File Type: PDF	N/A
Resumes	Resume Template File Name: CRG-XXX-2022_Resume.pdf File Type: PDF Specifications: Each Resume must be 2 pages max Font: 11pt Arial or Times New Roman	N/A
Certification Page	Certification and Signatures Template File Name: CRG-XXX-2022_Certification.pdf File Type: PDF Specifications: All certification statements must be ticked	Chief Investigators (CIA and CIB) Business Manager Metro North Head of Department Metro North Facility Executive Director Collaborating Organisation Executive

It is the applicants' responsibility to ensure enough time is allowed for obtaining signatures. For example, for an Executive Director's signature, you will need to allow enough time for them to receive, review, sign and return the application to you using their usual administrative methods. It is the applicants' responsibility to ensure appropriate and realistic timelines are left to secure the relevant signatures from both organisations. Take into consideration public holidays and planned leave for delegates.

Late applications will not be accepted, including those awaiting final signature.

How to Apply

Visit the Metro North Collaborative Research Grants website <https://metronorth.health.qld.gov.au/research/grants/crg>

SmartyGrants Help Guides

Help Guide for Applicants: <http://applicanthehelp.smartygrants.com.au/help-guide-for-applicants/>

Applicant FAQ's: <http://applicanthehelp.smartygrants.com.au/applicant-faq%27s/>